

General Information

SCOPE OF EXHIBIT

- All 2D and 3D visual art forms are eligible.
- Length of exhibit - 2 (two) months.
- Artist limited to 1 (one) show per year.
- Artist must supply a sufficient number of pieces for attractive gallery exhibit.

SELECTION PROCESS

- Submission of completed application.
- Review by City of Milpitas Arts Commission and staff.

SALE OF ART

- Pieces must be labeled with business size cards (3.5"x2") noting the title of the work and the selling price or indication that the piece is not for sale (NFS).
- All sales will be conducted by the artist.
- If provided, artist business cards will be given to interested buyers by City staff.
- Artwork that is sold must remain in the gallery for the duration of the show.

INSTALLATION

- All artwork will be installed by the artist with staff supervision.
- Date of installation will be arranged by staff with the artist.
- Supplies, accessories and equipment needed to display artwork are the responsibility of the artist.
- City staff and a representative of the Arts Commission will preview the exhibit artwork prior to opening the show.

PUBLICITY

- Limited publicity will be provided in City publications and by other information distributed by Recreation Services (i.e.: website, email or Cable Channel 15).

OPENING RECEPTION

- An opening reception will be held for each show.
- The artist must attend the opening reception.

INSURANCE

- The City of Milpitas is not responsible for lost or damaged work. Reasonable safeguards will be taken to ensure the security of all artwork.

Please Note:

The Milpitas Phantom Art Gallery may be reserved for short-term special recognition displays approved by the Arts Commission.

Milpitas Community Center
457 E. Calaveras Blvd.
Milpitas, CA 95035

The Milpitas Phantom Art Gallery



Artist Application

Sponsored by the City of Milpitas
Recreation Services and
Milpitas Arts Commission
(408) 586-3210

TDD (408) 942-2478 • www.ci.milpitas.ca.gov



Milpitas Phantom Art Gallery
Artist Application

Please print or type:

Name: _____

Address: _____ Apt # _____

City: _____ State: _____ Zip: _____ - _____

Home Telephone: (_____) _____ - _____ Other Telephone: (_____) _____ - _____

Website: _____ E-mail Address: _____

Medium: _____ Theme: _____

Pieces Available for Exhibit: _____ Dates of Availability: _____

Brief remarks about the artist: _____

Date: _____ Artist Signature: _____

SELECTION PROCESS

The Arts Commission will consider the following for review and discussion of the application:

- This is a new visual art experience for the community
- The art is appropriate for public viewing
- The art reflects the diversity of the community and/or provides opportunity for community enrichment
- The artist has sufficient pieces for a gallery showing
- Commissioner response to the art

The artist must complete and return this application to:

Milpitas Recreation Services

Phantom Art Gallery

457 E. Calaveras Blvd.

Milpitas, CA 95035

(Note: City staff will notify the artist by mail of their review date by the Arts Commission.)

The artist must be present for this review; prepared to respond to Commissioner questions.

The artist may present the work being reviewed in one of the following manners:

1. 2-D art; framed and appropriately mounted – not to exceed five pieces
2. 3-D art; not to exceed three pieces
3. Photographs or slides or CDs of either the 2-D or 3-D art not to exceed ten images

(Note: The artist must provide technical method for viewing slides or CDs.)

For Staff Use Only:

Review date: _____ Result: _____ Chairperson: _____

Date of Approval: _____ Exhibit Dates: _____ Commissioner to Review Hanging: _____